



## NOTICE OF VACANCY

### SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

<b>Directorate general:</b> <b>Directorate:</b> <b>Unit:</b> <b>Head of Unit:</b> <b>Telephone:</b>	<b>MOVE: Mobility and Transport</b> <b>MOVE B: European mobility network</b> <b>MOVE B.1: Trans European network</b> <b>Mr Herald Ruijters</b> <b>+32 2 29 68372</b>
<b>Number of available post:</b> <b>Category</b> <b>Suggested taking up duty:</b> <b>Suggested initial duration:</b> <b>Place of secondment:</b> <b>Specificities:</b>	<b>1</b> <b>Administrator (AD)</b> <b>1st quarter 2014<sup>1</sup></b> <b>1 year<sup>1</sup></b> <b>Brussels</b> <b>None</b> <b>This vacancy notice is open to:</b> <b>X European Union Member States' candidates only</b>

<b>1</b>	<b>Nature of the tasks:</b> <p>The Directorate-General for Mobility and Transport (DG MOVE) is responsible for developing and implementing European policies in the transport field.</p> <p>The core tasks of Unit B1 are:</p> <ul style="list-style-type: none"> <li>- Development of the TEN-T policy, including such aspects as the dual layer in infrastructure approach, the core network methodology, cost-benefit analysis, traffic network based modelling, data <u>mining</u> and follow up of implementation through TENtec, development of the new TEN-T competencies of innovation, urban nodes and accessibility, climate impact, environmental impact and transport infrastructure standards;</li> <li>- Provision of support for and coordination of the work of the European Transport Coordinators in relation to certain Core Network Corridors of the Trans European Transport Network;</li> <li>- Coordination of developments on other sections of the Core Network where no European Coordinator has been appointed with particular emphasis on strategic projects;</li> <li>- Follow up of transport infrastructure developments in all Member States and neighbouring countries.</li> </ul> <p>DG MOVE B1 is looking for a dynamic, highly-motivated and experienced Seconded National Expert (SNE) to play a key role in contributing to the development and implementation of the TEN-T policy.</p> <p>The main tasks involved in this role will be:</p> <ol style="list-style-type: none"> <li>Follow-up and analysis of the TEN-T in Member States, in particular the implementation of the network by the new Core Network Corridors;</li> <li>Cooperation and coordination with the Member States and wider stakeholders community by advising and supporting the work of the European Coordinators;</li> <li>Development of cost-benefit analysis and network modelling;</li> <li>Follow-up and analysis of investments in the TEN-T;</li> <li>Analysis of national infrastructure planning cycles.</li> </ol>
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<b>2</b>	<b>Main qualifications:</b> <p>a) Eligibility criteria</p>
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<sup>1</sup> These mentions are provided on an indicative basis only (Art.4 of the SNE Decision).

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

#### b) Selection criteria

##### - diploma:

University degree preferably in Engineering, Economics, Business Management, Law, Finance or other appropriate qualification.

##### - professional experience:

We welcome a dynamic and open-minded colleague with very good communication, presentation and drafting skills and a good sense of initiative. The candidate should be able to work in a proactive and autonomous way. Proven experience in the field of policy formulation is mandatory.

Our preferred candidate combines a sound knowledge of EU transport policy issues and TEN-T policies in particular, supported by an adequate professional expertise.

Working experience in coordination functions would be an asset for this position. Diplomatic skills are a must.

##### - language(s) necessary for the performance of duties:

The candidate must have excellent knowledge and drafting skills in English and have a good knowledge of at least two other Community languages. German and French would be an asset for this position.

### 3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (<http://europass.cedefop.europa.eu/fr/documents/curriculum-vitae>) **only to the Permanent Representation** to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.**

**Candidates are required not to add other documents** (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage.

Candidates will be informed of the follow-up of their application by the unit concerned.

### 4 Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on [http://ec.europa.eu/civil\\_service/job/sne/index\\_en.htm](http://ec.europa.eu/civil_service/job/sne/index_en.htm).

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

### 5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts). If any document is inexact, incomplete or missing, the secondment may be cancelled.

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor [edps@edps.europa.eu](mailto:edps@edps.europa.eu).

To the attention of candidates from third countries: your personal data can be used for necessary checks. More information is available on [http://ec.europa.eu/dgs/personnel\\_administration/security\\_en.htm](http://ec.europa.eu/dgs/personnel_administration/security_en.htm)

Information on data protection for candidates to a JRC post is available on: <http://ec.europa.eu/dgs/jrc/index.cfm?id=6270>