



NOTICE OF VACANCY

SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: Directorate: Unit: Head of Unit: Telephone: Number of available post: Suggested taking up duty: Suggested initial duration: Place of secondment: Specificities:	Health and Consumers E – Food Safety E5 - Enforcement Carmen GARAU +32 2 2958937 1 2nd quarter 2014¹ 2 year(s)¹ Brussels None
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1	Nature of the tasks: <p style="margin-left: 40px;">Unit E5</p> <ol style="list-style-type: none"> 1. deals with enforcement in the <u>agri-food chain area</u> (food and feed, animal health and welfare, plant health), ensuring coordination of DG SANCO approach to issues regarding the enforcement of legislation in close cooperation with policy departments, the FVO and Legal Affairs; 2. is in charge of the working of the Safeguard cell – Member States section, where it coordinates DG SANCO safeguard action in matters related to the enforcement of food chain law in the Member States; 3. is tasked with ensuring full implementation of Regulation (EC) No 882/2004 on Official Controls, including: a) the mechanism for the regular quarterly review of the list of food and feed subject to increased border checks; b) the mechanism for the approval of third countries' pre-export checks. 4. works on the implementation of the mechanisms provided for in Regulation (EC) No 882/2004 to ensure effective and efficient cooperation among the MS for the enforcement of agri-food chain legislation 5. is tasked with the development of specific mechanisms and tools for strengthened cooperation among MS and with the Commission in food fraud matters; 6. is in charge of the review of Regulation (EC) N° 882/2004 (for which a Commission proposal was adopted in May 2013) and with the coordination of the review with other related legislative initiatives. <p style="margin-left: 40px;">The selected SNE will participate in the work of the unit, and in particular in the coordination of enforcement matters and on the development of administrative cooperation and assistance mechanisms. The selected SNE will also be asked to participate in the unit's work of monitoring the proper implementation by and in Member States of Community legislation in the areas of food safety, animal health and welfare and plant health.</p>
2	Main qualifications:

¹ These mentions are provided on an indicative basis only (Art.4 of the SNE Decision).

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience : at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority : at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

b) Selection criteria

- diploma: University degree

- professional experience:

Experience of official controls in at least one of the areas covered by Regulation (EC) N° 882/2004 (food and feed safety, plant health, animal health and welfare) and/or of the implementation of Community legislation applicable to those areas.

Knowledge and/or experience of the Union's decision making process an asset

- language(s) necessary for the performance of duties:

Excellent knowledge of English, good command of French.

Other official languages of the Union an asset.

3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (<http://europass.cedefop.europa.eu/fr/documents/curriculum-vitae>) **only to the Permanent Representation** to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.**

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage.

Candidates will be informed of the follow-up of their application by the unit concerned.

4 Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on http://ec.europa.eu/civil_service/job/sne/index_en.htm.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

5	Processing of personal data
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The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts). If any document is inexact, incomplete or missing, the secondment may be cancelled.

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor edps@edps.europa.eu.

To the attention of candidates from third countries: your personal data can be used for necessary checks. More information is available on http://ec.europa.eu/dgs/personnel_administration/security_en.htm

Information on data protection for candidates to a JRC post is available on: <http://ec.europa.eu/dgs/jrc/index.cfm?id=6270>