



NOTICE OF VACANCY

SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

| | |
|--|--|
| Directorate general: Directorate: Unit: Head of Unit: Telephone: Number of available post: Category Suggested taking up duty: Suggested initial duration: Place of secondment: Specificities: | DG Competition H- Cohesion, R&D&I and enforcement H3- State aid network, transparency and fiscal aid Monique Negenman +32 2 29 55228 1 Administrator (AD) 2 quarter 2014¹ 2 years (renewable up to 4 years in total)¹ Bruxelles x None / <input type="checkbox"/> COST-FREE This vacancy notice is also open to <input type="checkbox"/> the following third countries: <input type="checkbox"/> the following intergovernmental organisations: |
|--|--|

| | |
|----------|--|
| 1 | Nature of the tasks: <p>Unit COMP/H3 is responsible for the control of state aid granted by Member States in the area of direct business taxation and the sale of public assets, including urban (re)development projects. The unit deals with notifications, complaints and ex officio cases. The cases we handle are of a very varied nature and raise interesting and sometimes challenging issues of state aid policy. The unit has also a number of horizontal activities, including the preparation of the annual State Aid Watch, reporting about state aid expenditure in the EU and the Member States.</p> <p>We propose a position as case handler. His/her main task will be to carry out the legal and economic assessment of public support measures in the area of taxation and real estate and prepare the corresponding Commission decisions and notes to the management and the Commissioner. This work is carried out in small teams, which are responsible for the case from the receipt of the complaint, notification or opening of the own initiative case until the formal Commission decision. Furthermore, the successful candidate will contribute to the development of the Commission's policy in the State Aid fields concerned. The work involves close contacts with other units in DG COMP, other Commission services, the cabinet of the Commissioner responsible for Competition and external stakeholders, in particular Member States. DG COMP has excellent IT tools available to support the case work.</p> <p>We look for a dynamic and ambitious official with a strong background in taxation, law and/or economics. The candidate should be well organised and have excellent written and oral communication skills. Professional experience related to competition policy, and to State Aid policy in particular, is an asset, but no must. S/he likes to work in teams and</p> |
|----------|--|

¹ These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

maintain open contacts with other services inside and outside DG Competition. A good command of English is required. Good working knowledge of further Community languages is an advantage.

Officials joining DG COMP are offered a dedicated training to become familiar with the organisation and working procedures of the Directorate-General. Coaching/mentoring is offered by an experienced colleague from the unit. DG COMP applies a policy of equal opportunities and operates a flexitime system.

2 Main qualifications:

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience : at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority : at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties.

b) Selection criteria

- diploma: academic degree, preferably a fiscal expert, lawyer or economist.

- professional experience: The candidate should have a strong fiscal or legal or economic background and ideally already have a good knowledge of the core principles of state aid policy or competition policy in general.

- language(s) necessary for the performance of duties: English is the main working language, so good drafting and oral skills in English are required. Good working

knowledge of other Community languages is an advantage.

3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.**

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage.

Candidates will be informed of the follow-up of their application by the unit concerned.

4 Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on http://ec.europa.eu/civil_service/job/sne/index_en.htm.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

5 Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor edps@edps.europa.eu.

To the attention of candidates from third countries: your personal data can be used for necessary checks.

More information is available on http://ec.europa.eu/dgs/personnel_administration/security_en.htm.

Information on data protection for candidates to a JRC post is available on: <http://ec.europa.eu/dgs/jrc/index.cfm?id=6270>.