



NOTICE OF VACANCY

SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Directorate general: Directorate: Unit: Head of Unit/Contact person: Telephone: Category: Number of available post: Suggested taking up duty: Suggested initial duration: Place of secondment: Specificities:	ESTAT E ‘Sectoral and regional statistics’ E 3 – ‘Environment and forestry’ Mr Rainer Muthmann / Marilise Wolf-Crowther; Dorothea Wagner; Gabriele Schmitz Tel. +352 4301 37260 / 32872 / 37242 / 35687 Administrator (AD) 1 1 quarter 2014¹ 2 year(s)¹ Luxembourg This vacancy notice is opened to all Member States' candidates Deadline for applications: 27/01/2014
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1 Nature of the tasks:

You will develop the concepts and collection of EU environmental statistics and accounts, co-ordinating and liaising with our international partners (OECD, UNECE, FAO and ITTO), the Member States, professional bodies, Commission departments (Agriculture, Enterprises, Environment, Climate Action, Energy and the Joint Research Centre), Forest Europe and the European Environment Agency. Your duties may include:

- Collecting, compiling, validating and harmonising Eurostat’s environmental statistics and accounts (possible areas: land, forests, wood and wood-based products including trade therein, water and the marine environment)
- Further developing joint questionnaires with international organisations
- Further developing biodiversity, land or water statistics, including indicators
- Drafting and editing texts and tables for publications
- Organising working party meetings and drafting documents
- Representing the unit in various fora.

2 Main qualifications:

You should have a university-level degree in a life sciences subject and several years of work experience in a forestry and/or environmental or agricultural statistical service. Your experience should cover all stages of the statistical production process, from data collection to dissemination. You should have a working knowledge of the international concepts and definitions including forest accounting, biodiversity, land, water, National Accounts, employment, life-cycle analysis, energy from biomass, climate accounting (UN FCCC and LULUCF) and some knowledge of modelling. You should be familiar with standard IT applications (Word, Excel, PowerPoint) and experienced in working with databases and instructing programmers. You should be prepared to travel.

Your working language will be English, which you should be able to use with confidence and to write clearly and effectively; additional languages would be an advantage.

¹ These mentions are provided on an indicative basis only (Art.4 of the SNE Decision).

3	Submission of applications and selection procedure
<p>Candidates should send their application according to the Europass CV format (http://europass.cedefop.europa.eu/fr/documents/curriculum-vitae) only to the Permanent Representation to the EU of their country, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. Not respecting this procedure or deadlines will automatically invalidate the application.</p> <p>Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.</p>	
4	Conditions of the secondment
<p>The secondment will be governed by the Commission Decision C(2008)6866 of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on http://ec.europa.eu/civil_service/job/sne/index_en.htm.</p> <p>The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.</p> <p>Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.</p> <p>During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.</p>	
5	Processing of personal data
<p>The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B2. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.</p> <p>Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts). If any document is inexact, incomplete or missing, the secondment may be cancelled.</p> <p>Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor edps@edps.europa.eu.</p> <p>To the attention of candidates from third countries: your personal data can be used for necessary checks. More information is available on http://ec.europa.eu/dgs/personnel_administration/security_en.htm</p> <p>Information on data protection for candidates to a JRC post is available on: http://ec.europa.eu/dgs/jrc/index.cfm?id=6270</p>	