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| Logo of the European Commission, 12 yellow stars on a blue background arranged in a circle and framed by two light grey graphic elements representing the Berlaymont building, which is the headquarter of the European Commission. | EUROPEAN COMMISSION |

VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

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| DG – Directorate – Unit | RTD.G3 |
| Post number in sysper: | 454661 |
| Contact person:  Provisional starting date:  Initial duration:  Place of secondment: | Massimiliano Esposito  4th quarter 2024  2 years  Brussels  Luxemburg  Other: Click or tap here to enter text. |
| Type of secondment |  |
| This vacancy notice is open to:    as well as  The following EFTA countries:  Iceland  Liechtenstein  Norway  Switzerland  The following third countries: ….  The following intergovernmental organisations: … | |
| Deadline for applications |  |

**Entity Presentation (We are)**

Unit G3 is the central coordination unit for the R&I framework programmes: the Framework Programme, the Strategic Plan and the main work programme. As part of the Common Policy Centre, it has a corporate role, serving all Directorates-General in the research and innovation family. Mastering the co-creation approach, G3 develops and steers the preparation of the Horizon Europe work programmes, the preparation of the next Framework Programme and the Horizon Europe strategic planning, taking into account scientific evidence, foresight, programme assessments, and synergies with other MFF programmes. G3 is also responsible of ensuring the horizontal policy integration and steers the interaction with the strategic configuration of the Programme Committee (comitology committee). In this context, it is also responsible for the policy aspects of national support mechanisms (national contact points).

**Job Presentation (We propose)**

We propose a challenging, rewarding and visible position in a friendly and productive working environment. In this post, you will contribute to the preparation of the next Framework Programme for research and innovation (FP10); you will contribute to the coordination of the current framework programme policy activities with other DGs, ensuring that Commission policy priorities are mainstreamed.

In more detail, you will contribute to the policy coordination of the unit, dealing with the preparation of the next Framework Programme (FP10), the horizontal steering of the next Horizon Europe strategic plan (2025-2027) ant the Horizon Europe “main” Work Programme and its amendments.

**Jobholder Profile (We look for)**

The ideal candidate would have a good knowledge of the Horizon Europe programme and its stakeholders, Member States in particular, the Commission’s priorities, and a good understanding of the state-of-the-art of the discussion on the next R&I Framework Programme.

The ideal candidate must have prior experience in policy coordination, preferably in the R&I environment.

Usual working language is English, both spoken and written. A good level of French would be an asset. Knowledge of other EU official language(s) and a knowledge of the Commission’s IT tools would be an advantage.

**Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

* Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
* Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
* Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
* Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

**Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision (EU, Euratom) 2015/444 of 13 March 2015](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32015D0444). It is up to you to launch the vetting procedure before getting the secondment confirmation.

**Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to**. Applications received directly from you or your employer will not be taken into consideration.

You should draft you CV in English, French or German using the **Europass CV format** ([[Create your Europass CV | Europass](https://europa.eu/europass/en/create-europass-cv)](http://europass.cedefop.europa.eu/en/documents/curriculum-vitae)). It must mention your nationality.

Please do not add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

**Processing of personal data**

The Commission will ensure that candidates’ personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ([[1]](#footnote-1)). This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

1. () Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39 [↑](#footnote-ref-1)